



Health & Safety Policy

October 2019 - 2020

Abu Bakr Islamic School

HEALTH & SAFETY POLICY

Policy Statement

This policy sets out the approach Abu Bakr Islamic School will undertake in reporting all accidents, hazards, near misses and dangerous occurrences. Abu Bakr Islamic School has the duty to look after the health, safety and welfare of its staff and pupils and this includes a duty of care to reduce accidents, as far as reasonably practicable.

If your child has been ill (diarrhoea, sickness etc) in the last 48 hours please do not send them into the school even if they appear to be well, as this can still spread to other children.

Duty of Care

The duty of care is a general legal duty on all individuals involved with Abu Bakr Islamic School to avoid carelessly causing injury to persons while undertaking general school duties such as:

- Classroom activities
- Fund-raising events

Our Commitment

The aim is to ensure that all accidents, hazards, near misses and dangerous occurrences are fully reported and investigated, so that trends as well as corrective actions can be identified.

Near Miss: Where a serious accident or incident could have occurred, but did not occur due to one or more factors, such as a member of staff detecting an unsafe condition and taking appropriate corrective action.

Dangerous Occurrence: Where a serious accident has occurred but there was no physical injury.

Investigation

The aim of an accident investigation is not to assign blame to an individual or group of people involved, but to look for solutions to prevent similar incident occurring again. Accidents arise from a combination of conditions rather than a single-cause; any investigation should focus on why an incident happened, and not just on what happened.

Responsibilities

Teachers are responsible for:

- Completing accident and hazard investigations
- Corrective actions where appropriate and
- Passing a signed report to the Head Teacher.

First Aid

The Head Teacher has the overall responsibility for ensuring that adequate First Aid Training is undertaken by nominated members of staff. The Head Teacher and the First Aider will also ensure that the First Aid box is kept fully equipped and accessible to the First Aider in school.

Should there be any incidents that require First Aid treatment, individual teachers or helpers will always seek the named First Aider to administer this.

Named 1st Aider: Zarah Abdullahi

Appointed First Aider: Sobia Khan

Further information can be found in our First Aid Policy.

Insurance

Public Liability

Limit of Indemnity

£5,000,000

Fire Safety

All staff and children are familiar with the fire regulations and procedures of the hosting school (The Grove).

The Head Teacher ensures that the Grove School Fire Policy and procedures are accessible in the school.

We aim to have at least 1 fire drill each year.